



Cranbrook ♥ Kimberley

HOSPICE SOCIETY

Hands that Serve | Hearts that Care

April 24, 2025

CKHS Board Meeting

In Attendance: George W, Jerry H, Greg S, Diane H, Francine G- S, Robin C

Regrets: Karolyn F

Call to Order: 6:00 pm

Additions to Agenda: Correspondence of Request for donation/ Resignation

Minutes from last meeting: Approved Jerry and Francine, Motion to approve minutes

Unfinished business:

- ❖ Fire extinguisher has been replaced

- ❖ Response to online modules – new student volunteers will be asked to fill out an evaluation form. Office Admin to provide feedback in the future.

- ❖ Volunteer recruitment - Will meet again in September. Volunteer opportunities brochures have been printed, Farmers market date secured, posters designed to distribute within our communities, t-shirt quotes are being worked on. Sandwich Board purchased. “Volunteers needed ad” placed in paper as part of volunteer week (April 27-May 3)

- ❖ Canadian Flag- unsure where to purchase. Karolyn to check with the city to see if there are any bylaws or regulations regarding displaying a Canadian Flag.

Treasure Report:

- ❖ Robin and George will sign off on current annual report. A letter will be sent to Apex to inform them that they do not need to review this year. Motion to accept report Greg and Jerry.
- ❖ Robin says that we continue to be in a good financial state

Volunteer Report

- ❖ Nothing to report.

Volunteer Training Report

- ❖ Primary training for 7 client-facing volunteers will begin in May. We are happy to have these new volunteers join our society

Bereavement Report

- ❖ Nothing to report.

Hospice House Update

- ❖ In camera discussion

Office Administrator Report

March Client Intake: 2

April Client Intake: 7

Palliative Journeys complete since last report is 8

57 members renewed for 2025 (2 late payments expected for a total of 59)

7 members have confirmed they are not interested in renewing.

Kimberley 19 clients

Cranbrook 47 clients

Total reportable volunteer hours for 2024= 5023 hours

Office News:

- ❖ I've collaborated with Robin to complete the Interior Health report that consists of a narrative and financial report for the fiscal year. Submission deadline is May 15.
- ❖ Karolyn's Garage Sale was a bust- Still in the process of taking pictures and posting on Facebook Marketplace announcing all proceeds go to CKHS Hospice House
- ❖ A series of education posts will be on Facebook educating the community on our services
- ❖ Andy one of our Hospice contacts has been working with me to help improve and get more comfortable with our website. Upcoming fundraisers and Hospice House information (very generic) has been updated. CHECK IT OUT!!!
- ❖ A Community Foundation Grant was applied for with Kootenay Savings, monies from the grant if approved will cover the cost of the laptop computer. Submission was March 31, if we are approved, we should hear by the end of April or mid-May.
- ❖ Office will be closed May 5-8; I will monitor emails and voicemail while away.
- ❖ Cranbrook Farmers Market has been confirmed. CKHS will be in attendance June 7, July 5 and Aug 2. We will be using the opportunity to educate the community about all things Hospice. When donations are made, we will provide the donor with a Zen stone.
- ❖ Large Wall Calendar has been purchased, waiting on Dom to hang (super heavy)
- ❖ Our new greeting cards for condolences, birthdays, anniversary and holidays are now being used. I will forward Marilyn Oliver a set of the cards, thank you flowers have been sent.
- ❖ Memory bear donations are starting to mount \$1390 donated since February
- ❖ Kimberley Alpine Resort donation from their community day was \$5790.95 deposited into our Hospice House building project.
- ❖ Board approved "Hours of Operation change". Currently the office is open Mon – Fri (9:30 am - 4:00 pm) the new hours will be Mon – Fri (8:30 am – 3:00 pm) New hours to begin Monday, May 12.

Presidents Report:

- ❖ CKHS is involved in the Advanced Care Planning Symposium April 26 at McPherson's.
- ❖ A reminder of the volunteer business meeting Monday, April 28 at 10:00 am at McPherson's.

New Business:

Upcoming Events Reminder

- **Saturday, June 7** - Cranbrook Farmers Market 10:00 am -1:00pm
- **Saturday July 5** - Cranbrook Farmers Market 10:00 am -1:00pm
- **Friday, July 18** – Boston Pizza/Jack Carter GM Charity Golf Tournament 1:00 pm start time
- **Saturday, August 2** - Cranbrook Farmers Market 10:00 am -1:00pm
- **Friday, Saturday, Sunday August 8,9,10th** - Rock the Kootenays Festival (unsure of start time)
- **Saturday, September 6** – McPherson's BBQ Fundraiser (unsure of start time)
- **Friday, September 12 & Saturday, September 13th** – Kootenay Rockies Gran Fondo organized by Cranbrook Sunrise Rotary Club (unsure of start time)
- **Saturday, November 15** - CKHS 2nd Annual Dinner and Silent Auction (Doors open at 5pm)

Succession Planning

- ❖ Board members to submit names to George

Additions to the Agenda

Correspondence

Diane has suggested a letter requesting a donation be sent to the Cranbrook Ambulance Association.

Resignation

Jerry Hatala has resigned as a board member effective April 24,2025.

We extend our deepest thanks to Jerry Hatala as he concludes his impactful tenure on our board. Since 2017, Jerry has been a steadfast presence, serving diligently, including his time as Treasurer and his active involvement in many fundraising initiatives.

His rich knowledge of CKHS's history has been invaluable. More than just his official roles, we have truly appreciated Jerry's insightful contributions, thoughtful suggestions, and wise guidance. His calm and gentlemanly presence has been a constant source of stability and respect within our board. Thank you, Jerry, for sharing your time, your wisdom, and your genuine kindness with us. Your dedication to CKHS has made a real difference. You're a true gem!

Next Meeting: Thursday, May 15th at 6:00 pm

Adjourned: 8:00 pm



