



Cranbrook ♥ Kimberley

HOSPICE SOCIETY

Hands that Serve | Hearts that Care

Volunteer Business Meeting Minutes

April 28th 2025

Attendance: Marla T, Cheryl T, Zena W, Jeff W, Francine GS, Mark C, Karolyn F, Darcy R, Cheryl C, Mike J, Jackie J, Terri T, Bill T, George W, James D

Call to order:

Introductions made as we have new members in attendance.

Additions to the Agenda:

- ❖ Discussion around Walk & Talk resuming for this Spring

Board Update:

- ❖ George spoke to our attendance at the Palliative Care meetings and how the healthcare team appreciates our attendance and insight, as do we appreciate the relationship we have developed with them.
- ❖ We attended the ACP symposium Saturday, April 26 it was well attended. We will be involved again next year.
- ❖ George has recorded a radio segment with Jason Cavens that will be advertised this week
- ❖ Hospice House and Steering committee- Greg Sternig has been invaluable as the Chair of the Steering Committee this group is dynamic and they are getting things done in a timely manner trying to secure our land donation. There is a meeting imminently planned to discuss governmental & environmental issues regarding a piece of land that will be privately donated. The steering committee has reached out to other Hospice Houses to gather information on a building plan and costs. All Hospice Houses that have been contacted either by board members or steering

committee members have been helpful with information and suggestions and of course support our efforts to build a Hospice House in the community.

- ❖ George thanked all our volunteers for being part of CKHS acknowledging that they are the backbone of our society. Our society would not be where it is today without their support and dedication to our clients and each other. Thank you!!!!
- ❖ Robin Cameron our new treasurer has been terrific about keeping the books organized. We appreciate her wealth of experience.
- ❖ Big news – We are partnering with EKFH (East Kootenay Foundation for Health) to be their next fundraising campaign. There is talk that a sizeable donation in the millions would allow the donor the recognition of having the Hospice House named by them.
- ❖ Resignation – Jerry Hatala has decided to step down as a board member. Jerry has been a long-time board member and his presence will be missed. Many thanks to a true gentleman.

Office Admin Update:

March Client Intake: 2

April Client Intake: 7

Palliative Journeys complete since last report is 8

55 members renewed for 2025 (3 late payments expected for a total of 58)

7 members have confirmed they are not interested in renewing.

Kimberley 19 clients

Cranbrook 47 clients

Total reportable volunteer hours for 2024= 5023 hours

- ❖ I've collaborated with Robin to complete the Interior Health report that consists of a narrative and financial report for the fiscal year. Submission deadline is May 15, currently in the process of fine tuning the report.
- ❖ Karolyn's Garage Sale was a bust-
- ❖ A series of education posts will be on Facebook educating the community on our services

- ❖ Andy one of our Hospice contacts has been working with me to help improve and get more comfortable with our website. Upcoming fundraisers and Hospice House information (very generic) has been updated. CHECK IT OUT!!!
- ❖ A Community Foundation Grant was applied for with Kootenay Savings, monies from the grant if approved will cover the cost of the laptop computer. Submission was March 31, if we are approved, we should hear by the end of April or mid-May.
- ❖ Office will be closed May 5-8; I will monitor emails and voicemail while away and track any payable hours.
- ❖ Cranbrook Farmers Market has been confirmed. CKHS will be in attendance June 7, July 5 and Aug 2. We will be using the opportunity to educate the community about all things Hospice. When donations are made, we will provide the donor with a Zen stone. We need another volunteer for June 7th, and 2 more volunteers for August 2.
- ❖ Large Wall Calendar has been purchased, waiting on Dom to hang (super heavy)
- ❖ New greeting cards for condolences, birthdays, anniversary and holidays are now being used. Office admin brought cards to meeting to show volunteers.
- ❖ "Volunteer Opportunities" pamphlet was shown
- ❖ Memory bear donations are starting to mount \$1390 donated since February
- ❖ Kimberley Alpine Resort donation from their community day was \$5790.95 deposited into our Hospice House building project.
- ❖ New "Hours of Operation" are still being negotiated
- ❖ Insurance Update- Third Party Liability Insurance. "This applies when the employee or volunteer is driving their own vehicle or someone else's vehicle (with permission) for organizational business, but not a vehicle owned by the organization itself. CKHS volunteers and staff are covered for \$ 5,000,000 liability."

Education Update:

- ❖ Jeff is trying to accommodate our new volunteer students schedule to plan the in-class 4-7 modules. This is no small task trying to accommodate 7 people. Thank you, Jeff, for all that you do!!!
- ❖ Office Admin will supply evaluation forms for new student volunteers to capture their thoughts about the online training modules.

ACP (Advanced Care Planning):

- ❖ Marla and Anne S will be hosting a 1-hour workshop at the Kimberley Public Library on Tuesday, May 20th 3:30-4:30 pm.
- ❖ Please check out the 8 short videos from Interior Health regarding ACP

<https://www.interiorhealth.ca/health-and-wellness/healthy-living/advance-care-planning>

Walk & Talk Update:

- ❖ Nothing new to report and nothing scheduled. Mike J to follow up with the Clifford's about participants.

Shared Client Stories:

- ❖ Office admin wanted to share that the office continues to receive calls about the lack of a hospice house in the community. New community members are shocked that we do not have a local hospice house.
- ❖ Office Admin wanted to remind members and volunteers about our confidentiality agreement we sign when we become members. We recently had a friend of a current client trying to get involved in the client's healthcare and it was becoming abusive. Below is our current confidentiality agreement for review as a reminder.

***Cranbrook Kimberley Hospice Society
Volunteer Confidentiality Agreement***

"The work of a Cranbrook Kimberley Hospice Society volunteer is confidential in nature. Our volunteers are in close contact with a client's daily life and affairs, it is essential that we as volunteers take the utmost care to preserve our client's privacy and confidentiality.

Volunteers may discuss specifics about whom they are working with only with the Hospice Board of Directors, staff and fellow Hospice volunteers directly involved.

Volunteers may not disclose any information regarding a client with any member of the public.”

- ❖ Volunteer mentioned the senseless killings that occurred 2 days prior at the Lapu Lapu festival in Vancouver
- ❖ Volunteer spoke to being at the hospital visiting a palliative client that had little to no family visitors while another patient in the next palliative room has lots of visitors and support.

Other:

- ❖ There is talk of having a questionnaire developed for all volunteers to share their thoughts

Next meeting: Monday, June 16th at Cranbook McPhersons. Meeting will take place 10:00-11:30, followed by a BBQ hosted by McPhersons. NO MEETING WILL BE HELD IN MAY.

Adjourned: 11:00 am.....ish